Meeting minutes 14.2.2025

Place: House of Science and Letters, room 208 and Teams

Present: Heikki Handroos (chair), Atanas Gotchev, Filip Elvander, Jussi Kangasharju, Ville Kyrki, Elena Simona Lohan, Sayani Majumdar, Matti Mäntysalo, Janne Nerg, Jari Nurmi, Jani Peräntie, Juha Plosila, Ville Pulkki, Yancho Todorov

Absent:

Secretariat: Elina Pylvänäinen and Anna-Kaarina Linna

1. **Opening**
   The panel chair opened the meeting at 13.01.

2. **Introductions**

3. **Panel**
   a. **Panel composition**
      The fields covered in this panel are listed in appendix 1. The panel went through the list and discussed if there is a need to supplement the panel composition.

      Discussion:
      - There is no need to complement the panel composition at this point.

   b. **Selecting the vice-chair of the panel**
      A vice-chair was selected for the panel. The vice-chair stands in for the panel chair when they are absent. The vice-chair also has a right to confirm evaluations in the JUFO portal on behalf of the panel chair.

      Decision:
      - Ville Kyrki was selected as a vice-chair of the panel.

4. **Orientation to the panel work**
   The secretariat introduced the Publication Forum, its aims and purpose as well as the evaluation criteria.

5. **Level 1 and 0 evaluations in the JUFO portal**
   The deadline for the first set of level 1 and 0 evaluations is 26.3.2025 for the panel members and the panel chair needs to confirm evaluations at latest on 1.4.2025. More information will be sent by email.

6. **Conflicts of interest**

The panel members were asked to disclose their engagements with publication channels in which they have been an editor or a member of the editorial board in the past five years.

7. **Other**
   - It was asked if it would be possible to work in a shared Teams environment.
   - The date of the autumn meeting will be set by Doodle.

8. **Closing**
   The panel chair closed the meeting at 15.24.

Appendix 1

Panel's MinEdu fields

213 Electrical and electronic engineering, information engineering

- Electrical engineering and automation technology
- Robotics and automatic control
- Automation and control systems
- Communication engineering and systems
- Telecommunications
- Computer hardware and architecture
- Electronics
- Signal processing