

# Meeting minutes 12.3.2025

**Place:** House of Science and Letters, room 208 and Teams

**Present:** Ville Leminen (chair), Humberto Almeida Jr, Ahti Jaatinen-Värri, Emil Kurvinen, Sampsa Laakso, Armin Wehrfritzm, Jaakko Leppänen

**Absent:** Jarkko Niiranen, Heikki Liimatainen, Heidi Piili, Antti Salminen

**Secretariat:** Elina Pylvänäinen and Anna-Kaarina Linna

## 1. Opening

The panel chair opened the meeting at 13.01.

## 2. Introductions

## 3. Panel

### a. Panel composition

The fields covered in this panel are listed in appendix 1. The panel went through the list and discussed if there is a need to supplement the panel composition.

#### Discussion:

- The panel covers different fields quite well, just geotechnical engineering and audio engineering seem to be areas without experts.

### b. Selecting the vice-chair of the panel

A vice-chair was selected for the panel. The vice-chair stands in for the panel chair when they are absent. The vice-chair also has a right to confirm evaluations in the JUFO portal on behalf of the panel chair.

#### Decision:

- Humberto Almeida was selected as a vice-chair of the panel.

## 4. Orientation to the panel work

The secretariat introduced the Publication Forum, its aims and purpose as well as the evaluation criteria.

## 5. Level 1 and 0 evaluations in the JUFO portal

The deadline for the first set of level 1 and 0 evaluations is 26.3.2025 for the panel members and the panel chair needs to confirm evaluations at latest on 1.4.2025. More information has been sent by email.

## 6. Conflicts of interest

The panel members were asked to disclose their engagements with publication channels in which they have been an editor or a member of the editorial board in the past five years.

**7. Other**

The autumn meeting of the panel will be held remotely. Doodle will be sent to panel members to set the date.

**8. Closing**

The panel chair closed the meeting at 15.00.

## **Appendix 1**

### **Panel's MinEdu fields**

#### 212 Civil engineering

- Construction engineering
- Architecture engineering
- Municipal and structural engineering
- Transport engineering
- Geotechnical engineering
- Construction economics
- Civil engineering

#### 214 Mechanical engineering

- Mechanical engineering
- Engineering mechanics
- Thermodynamics
- Aerospace engineering
- Nuclear related engineering
- Audio engineering, reliability analysis
- Sea vessels
- Ocean engineering