

# Meeting minutes 4.2.2025

**Place:** House of Science and Letters, room 207

**Present:** Paavo Ritala (chair), Kirsi Aaltonen, Anna Aminoff, Jose-Carlos Garcia-Rosell, Ville Hinkka, Elina Jaakkola, Juuso Liesiö, Pauli Murto, Niku Määttänen, Terhi Ravaska, Dandison Ukpabi, Katri Valkokari

**Absent:** Mika Kortelainen, Sami Vähämaa, Markku Vieru

**Secretariat:** Elina Pylvänäinen and Anna-Kaarina Linna

## 1. Opening

The panel chair opened the meeting at 13.07.

## 2. Introductions

## 3. Panel

### a. Panel composition

The fields covered in this panel are listed in appendix 1. The panel went through the list and discussed if there is a need to supplement the panel composition.

#### Discussion:

- It was discussed that the panel could be complemented with an expert of entrepreneurship and international business. The panel prepared a list of candidates and the secretariat will contact them. New members are appointed by the steering group.
- It was discussed that it is more important to cover all the main fields of the panel. It is not possible to have an expert from all subfields.

### b. Selecting the vice-chair of the panel

A vice-chair was selected for the panel. The vice-chair stands in for the panel chair when they are absent. The vice-chair also has a right to confirm evaluations in the JUFO portal on behalf of the panel chair.

#### Decision:

- Niku Määttänen was selected as a vice-chair of the panel.

## 4. Orientation to the panel work

The secretariat introduced the Publication Forum, its aims and purpose as well as the evaluation criteria.

## 5. Level 1 and 0 evaluations in the JUFO portal

The deadline for the first set of level 1 and 0 evaluations is 26.3.2025 for the panel members and the panel chair needs to confirm evaluations at latest on 1.4.2025. More information will be sent by email.

**6. Conflicts of interest**

The panel members were asked to disclose their engagements with publication channels in which they have been an editor or a member of the editorial board in the past five years.

**7. Other**

The date of the spring meeting will be set by Doodle.

**8. Closing**

The panel chair closed the meeting at 15.54.

## **Appendix 1**

### **Panel's MinEdu fields**

511 Economics

512 Business economics

- Business and management
- Industrial management
- Economic history