

# Meeting minutes 6.2.2025

**Place:** House of Science and Letters, room 207 and Teams

**Present:** Sofia Pantouvaki (chair), Pia Fricker, Ilona Hongisto, Hanna Johansson, Hanna Korsberg (until 15.00), Tuulikki Laes (until 14.10), Fernando Nieto Fernández, Max Ryyänen (until 15.32), Pauliina Syrjälä (until 14.02), Jarkko Toikkanen, Jyri Vaahtera (until 14.58)

**Absent:** Jopi Nyman, Riikka Rossi, Antonio Sciacovelli, Tero Nauha,

**Secretariat:** Elina Pylvänäinen and Anna-Kaarina Linna

## 1. Opening

The panel chair opened the meeting at 13.03.

## 2. Introductions

## 3. Panel

### a. Panel composition

The fields covered in this panel are listed in appendix 1. The panel went through the list and discussed if there is a need to supplement the panel composition.

#### Discussion:

- The panel discussed that MinEdu classification is not comprehensive and does not cover in equal detail all fields represented in the panel. E.g. architecture should also cover construction, urban planning, history and theory, etc. Also the list in design is not comprehensive, it lacks fields such as design research, history or theory. On the contrary, literature is quite well covered with several sub-fields. The panel wishes to forward this message to the Ministry.
- It was also pointed out that level 1 and 0 evaluations do not necessarily require expertise in that specific field.
- No gaps were identified at this point, the panel can be complemented later if needed.

### b. Selecting the vice-chair of the panel

A vice-chair was selected for the panel. The vice-chair stands in for the panel chair when they are absent. The vice-chair also has a right to confirm evaluations in the JUFO portal on behalf of the panel chair.

#### Decision:

- Jarkko Toikkanen was selected as a vice-chair of the panel.  
Criteria for this choice: different field than panel chair, different geographical academic base (outside Helsinki area), different gender, and prior experience in the panel.

#### **4. Orientation to the panel work**

The secretariat introduced the Publication Forum, its aims and purpose as well as the evaluation criteria.

Included in this presentation:

- Timeline of the panel work during next term.
- Background of JUFO.
- Rationale, advantages of JUFO system.
- Statistics in publication channels' evaluation systems (international vs. JUFO), publication types and languages.
- Organization of JUFO (SG, panels & chairs).
- Classification levels in JUFO
- Comparative statistics and metrics

#### **5. Level 1 and 0 evaluations in the JUFO portal**

The deadline for the first set of level 1 and 0 evaluations is 26.3.2025 for the panel members. The panel chair needs to confirm evaluations at latest on 1.4.2025. More information will be sent by email.

Included in this presentation:

- Introduction to the evaluation levels
- Explanation of Level 1 criteria and additional considerations regarding level 1.
- Explanation of Level 2 criteria, incl. international and national language channels.
- Explanation of Level 3 criteria and considerations regarding levels 2 and 3.
- Introduction of the quota system based on the total annual publication volume (per total number of articles, not per journal numbers).
- Additional considerations: feedback from the research community, indicators useful for the evaluations, ethical aspects.
- Instructions for new panel members: how to sign in, register, evaluation steps.

#### **6. Conflicts of interest**

The panel members were asked to disclose their engagements with publication channels in which they have been an editor or a member of the editorial board in the past five years.

#### **7. Other**

No other business.

## **8. Closing**

The panel chair closed the meeting at 15.39.

## **Appendix 1**

### **Panel's MinEdu fields**

#### 612.2 Literature

- General literature studies
- Literary theory
- Finnish and Finno-Ugrian literature
- Classics
- Literature of another languages
- Other literature studies

#### 613 Arts

- Art history
- Arts
- Musicology
- Theatre research
- Dramaturgy
- Studies on film, radio and television
- Aesthetics
- Semiotics
- Artistic design
- Industrial design
- Artistic research

#### 211 Architectural design